

CURRICULUM VITAE



Dr Andleeb

General Information

Name : Dr. Andleeb
Designation : Assistant Professor (Pedagogy of Hindi)
Institution : Department of Teacher Training & Non-Formal Education (IASE)
Jamia Millia Islamia, New Delhi
Correspondence Address : Gate No. 20 - TTI, Department of Teacher Training & Non-
Formal Education (IASE), F/o Education, Jamia Millia Islamia,
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Academic Profile

Degree	Division	University/Board
Ph.D. (Education)	Awarded	JMI
UGC-NET/JRF	JRF	UGC
M.Ed.	1 st	AMU
B.Ed.	1 st	AMU
MA (Hindi)	1 st	MAHGU
BA	1 st	AMU
Intermediate	1 st	UPB
High School	1 st	UPB

***PhD Title:** A Comparative Study of the Effect of an Intervention Programme on Vocational Guidance on Male and Female Senior Secondary School Students in terms of Occupational Aspiration and Career Maturity

Work Experience

- ❖ Presently working as an Assistant Professor in Pedagogy of Hindi at Department of Teacher Training & Non-Formal Education (IASE), Jamia Millia Islamia, New Delhi from 14th June 2023 (Contd.)
- ❖ Assistant Professor (Contractual) at Department of Teacher Training & Non-Formal Education (IASE), Jamia Millia Islamia, New Delhi from Nov. 2021 –June 2022.
- ❖ Guest Faculty at Department of Teacher Training & Non-Formal Education (IASE), Jamia Millia Islamia, New Delhi from August 2019 –July 2021.
- ❖ Assistant Professor (Contractual) at Department of Teacher Training & Non-Formal Education (IASE), Jamia Millia Islamia, New Delhi from October 2017 –April 2018.
- ❖ Assistant Professor (Contractual) at Al-Falah University –Okhla Centre, Jamia Nagar, New Delhi from September 2016 –October 2017.

Areas of Specialization & Interest

Specialization: Hindi Pedagogy

Areas of Research Interest: Hindi Language Teaching, Language skills & Education, Career Guidance, Children’s Literature, Language Translation

Professional Development Programmes & FDPs

- ❖ Successfully completed online 4-Week **Faculty Induction Programme** organized by MMTTC, UGC-HRDC, Jamia Millia Islamia, New Delhi from 2nd July -31st July 2024 and obtained grade A+.
- ❖ Successfully completed the **NEP 2020 Orientation & Sensitisation programme** under MMTTC, UGC-HRDC, Jamia Millia Islamia, New Delhi from 05th -14th February 2024.
- ❖ Attended **Faculty orientation on Google tools** for online teaching at FTK Centre, Jamia Millia Islamia from 15th-16th April 2020.
- ❖ Attended 7 Day **FDP on Nai Talim**, Experiential Learning & Work Education at DTT&NFE (IASE), Jamia Millia Islamia from 17th -23rd Nov. 2018.
- ❖ Attended FDP **SAKSHAM-IT Champion Training Programme** organised by Microsoft at DTT&NFE (IASE), Jamia Millia Islamia from 23rd -24th March 2018.

Guided/Guiding Dissertation at MA Level

SN	Name of the Student	Course	Institute	Status
1	Tasneem Zehra	MA Education	IGNOU/JMI	Submitted, 2024
2	Bhoomika Mahla	MA Education	IGNOU/JMI	Ongoing
3	Namrata Singh	MA Education	IGNOU/JMI	Ongoing
4	Rakhi Jha	MA Education	IGNOU/JMI	Ongoing

Invited as a Guest Speaker/ Special Guest/ Judge of the Event

SN	Date	Topic	Organised by	Organised at
1	30 th Nov. 2024	प्रभावी हिंदी शिक्षण तकनीक	Pocketful of Sunshine (NGO)	Okhla Vihar Centre of the NGO
2	12 th Nov. 2024	Invited as Guest Speaker to deliver talk on 'Communication Dynamics: Understanding the Power of Verbal and Non-Verbal Cues'	Dept. Of Munfeul Aza, Ajmal Khan Tibbiya College, AMU	Online at Google Meet
3	30 th Sept. 2024	Invited as Special Guest at a programme 'अभिव्यक्ति (जश्न-ए-हिंदी)'	Dept of Educational Studies, JMI	Dept of Educational Studies, JMI
4	31 st July 2024	हिंदी व्याकरण	Academy of Professional Development of Urdu Medium Teachers, JMI	Academy of Professional Development of Urdu Medium Teachers, JMI
5	22 nd May 2024	Online Puzzles using Puzeel.org (Hindi)	CIET, NCERT live broadcasted on PM e-Vidya Channel	CIET, NCERT
6	21 st Oct. 2022	Invited as a judge of the debate: 'पाश्चात्य संस्कृति का अनुकरण भारतीय संस्कृति के लिए घातक है'	Delhi Public School	DPS, Mathura Road

Invited as a Resource Person in Workshops/ Viva-voce

S.N.	Date	Topic	Organized by	Organized at
1	14-18 th Oct. 2024	Expert for Quality Check for DIKSHA Content in Hindi	DIKSHA, NCERT	NCERT, New Delhi
2	10 th -12 th July 2024	Expert in Item Development in Language for grade 6 for National Achievement Survey	PARAKH, NCERT	Online
3	27 th June 2024	Lesson Planning in Hindi	F/O Education, CDOL, JMI	Online
4	03 rd -07 th June 2024	Expert in Item Development in Language for grade 6 for National Achievement Survey	PARAKH, NCERT, New Delhi	Online
5	28 th May -2 nd June 2024	Series of Lectures on Unit planning & Lesson Planning in Hindi followed by presentations by the students	IGNOU/JMI	Online

6	11 th -15 th March 2024	Expert in Item Development in Language for grade 6 for National Achievement Survey	PARAKH, NCERT, New Delhi	Online
7	19 th , 23 rd & 24 th January 2024	Expert in Developing Resource Books based on NEP-2020	DIET, Rajinder Nagar	DIET, Rajinder Nagar
8	04.01.2024	Lesson Planning in Hindi	F/O Education, CDOL, JMI	Online
9	17 th Nov. 2023	Expert of Hindi Language for a Research Project Tool	DIET, Daryaganj, New Delhi	DIET, Daryaganj, New Delhi
10	9 th -14 th July 2023	Series of Lectures on Unit planning & Lesson Planning in Hindi followed by presentations by the students	IGNOU/JMI	Online
11	17 th - 21 st Jan 2021	Expert in the Development of MCQs assessing Learning Outcomes	NCERT, New Delhi	Online
12	23 rd June 2021	Lesson Planning in Hindi	JMI Centre, CDOL	Online at Google Meet
13	23 rd January 2021	Lesson Planning in Hindi	IGNOU, Maidangarhi	IGNOU, Delhi
14	3 rd Nov. 2020	Lesson Plan in Hindi	JMI Centre, CDOL	Online at Google Meet
15	12 th January, 2019	Language Across Curriculum	JMI Centre, IGNOU	TT&NFE, JMI
16	18 th Nov. 2018	Lesson Planning in Hindi	JMI Centre, CDOL	TT&NFE, JMI
17	30 th March 2018	Viva-voce for Pedagogy of Hindi	Okhla Centre,	Al-Falah Univ.
18	27 th January 2018	Classroom Management	Okhla Centre,	Al-Falah Univ.
19	27 th January 2018	Principles of Making Timetable	Okhla Centre	Al-Falah Univ.

Review Work of Research Papers

- Working as a member of Language Reviewer's Board of Jamia Journal of Education, a bi-annual publication of F/O Education, JMI from 2021 till present.
- Have reviewed at least 10 research papers so far as a member of the reviewers' board of Jamia Journal of Education.
- Reviewed all chapters in Departmental *Booklet for Teaching Interns School-based Activities (Hindi)* in 2023.

Involvement in the Departmental Activities

- ❖ Attendance Coordinator for all the academic programmes of the Department; namely, PhD, MA (Education), M.Ed. (SLD), B.Ed (SLD), B.Ed. B.Ed. Nursery, D.El.Ed. during 2024-25.
- ❖ **Revised Pedagogy of Hindi Syllabus** of B.Ed, B.Ed. Nursery, and D.El.Ed. Semester I & II of Dept. of TT&NFE (IASE), Jamia Millia Islamia in August 2024.
- ❖ **Revised Pedagogy of Hindi Syllabus** of B.Ed. 1st & 2nd year Programme of Dept. of TT&NFE (IASE), Jamia Millia Islamia in 2021-22.
- ❖ Worked as a team member in compilation of NAAC Data, 2021 in DTT&NFE (IASE), JMI.

RESEARCH PUBLICATIONS

Publications in UGC listed/Peer Reviewed Journals

- ❖ Andleeb (2022): Using Multilingualism as a Resource for Teaching in an Inclusive Classroom, *Jamia Journal of Education*, Vol. 8, ISSN 23483490.
- ❖ Andleeb (Dec. 2020): Factors affecting females' occupational aspirations: A synthesis of literature, *Voices of Teachers and Teacher Educators (CARE listed journal) NCERT*, Vol. 9 Issue 2, ISSN 2455-1376.
- ❖ Andleeb (Dec. 2019): Gamified classrooms for language learning. *Shodh Sanchar Bulletin (CARE listed journal)*, volume 9, issue 36. ISSN-2229-3620, pp. 210-213.
- ❖ Andleeb (Sept. 2019): A study of the levels of occupational aspiration and career maturity of senior secondary school students. *Shodh Sanchar Bulletin (CARE listed journal)*, volume 9, issue 35 ISSN-2229-3620, pp. 226-231.
- ❖ Andleeb (Sept. 2019): उर्दूभाषी शिक्षक-प्रशिक्षुओं द्वारा हिंदी लेखन में की जाने वाली वर्तनीगत अशुद्धियों के स्वरूप तथा उनके संभावित कारक. *Shodh Sarita (CARE listed journal)*, volume 6 issue 23, ISSN-2348-2397 pp. 47-51.
- ❖ Andleeb (2018): हिंदी माध्यम के शिक्षक प्रशिक्षुओं की वर्तनीगत अशुद्धियों के निराकरण हेतु उपचारात्मक हस्तक्षेप कार्यक्रम के प्रभाव का प्रयोगात्मक अध्ययन, *Prathmik Shikshak (CARE listed journal) NCERT*, issue 3, ISSN 0970-9312, pp. 5-11.
- ❖ Andleeb, Ansari, M. (2016). A Comparative Study of Occupational Aspiration and Career Maturity in relation to Gender, *International Education and Research Journal* (peer reviewed), Volume 2, Issue 7, pp. 22-24
- ❖ Andleeb (2014). Role of peace education in conflict resolution and peace building from women's perspective. *Researchpaedia* (peer reviewed), Vol. 1, ISSN 2347-9000, 33-41

Publications in Edited Books

- ❖ Andleeb (2024). Teachers' Perception regarding the Issues in Implementing Mission Buniyaad with respect to Students' Reading Skills in SDMC Schools. *New trends in*

Pedagogy: NEP 2020 Prospects & Challenges. ABS Books, New Delhi, ISBN 978-81-19708-95-6. pp. 227-236.

- ❖ Andleeb (2017). *Islamic Philosophy of Education, Contemporary Issues in Education*, Shipra Publications, New Delhi, ISBN 978-93-86262-30-1, pp. 121-132
- ❖ Ansari, M. & Andleeb, (2014). Problems of Muslim women's education in India and their solutions. *Women Education in India*. Sarup Book Publishers, New Delhi, ISBN 978-81-7625-968-2. pp. 49-67
- ❖ Andleeb & Ansari, M. (2014). The need and importance of counselling skills and competencies for school teachers. *Teacher Education in India*, Sarup Book Publishers Pvt. Ltd. New Delhi, ISBN978-81- 7625-969-2. pp. 191-202

Publications in Conference Proceedings

- ❖ Ansari, M. & Andleeb, (2015). E-career guidance services: Catering to the growing need and demand for career guidance. *Learning Technologies in India*, International Education Conference Proceedings, Excel Publishers, ISBN 9-789384-86296. pp. 718-728
- ❖ Ansari, M. & Andleeb, (2014). Role of School Counsellors in universalization of secondary education. *Education as a Right across the Levels: Challenges, Opportunities and Strategies*, International Education Conference Proceedings, Viva Publishers, ISBN 978-81-309-2742-8. pp. 755-766
- ❖ Ansari, M. & Andleeb (2013). Coping strategies to make School Education Stress Free. Conference Proceedings: *Emerging Trends in Education*, Radha Publications, ISBN 81-7487-840-8. pp. 110-117

RESEARCH PAPERS/ARTICLES PRESENTED

Month/Year	Paper Title	Theme of the conference	Organized by	Remark
06 th -7 th June 2024	पूर्व-प्राथमिक स्तर पर शिक्षकों एवं अभिभावकों का परीक्षा एवं अंकों पर अनावश्यक बल	वर्तमान वैश्विक परिदृश्य में ज्ञान परंपरा	हिंदी केंद्रीय विभाग, त्रिभुवन विश्विद्यालय काठमांडू, नेपाल	
06 th – 8 th May 2022	प्राथमिक स्तर पर हिंदी शिक्षण में बाल साहित्य का एकीकरण	Outcome based Pedagogical Demands in the Post-Covid Era	DTT&NFE, JMI	Awarded with Best Paper Presentati on
07 th – 08 th Dec. 2016	A Study of the levels of Occupational Aspiration & Career Maturity of Sr. Sec. Students Counselling needs of	Teacher Education: Opportunities, Challenges & Strategies The Changing Contours of	F/O Education, JMI SPM, DU	

12 th – 13 th Feb. 2014	special children in inclusive education	Indian Education-Issues & challenges	
13 th – 14 th March 2014	Trauma in Female Rape Victims	Psychology of Trauma: Women and children in Violent Conflict	Deptt. of Psychology, JMI
27 th – 29 th Sept. 2012	ICT Culture in Education	ICTCE 2012	ETMA, Gurgaon

PARTICIPATION IN WORKSHOPS

S. N.	Date & Year	Title of the Workshop	Organized by	Venue
1.	16-18 th Nov. 2021	Digital Tools for Quality Education	AMUMC, Mallapuram	Virtual
2.	17-22 nd Aug. 2020	Creation of E-content & Courses	IDC, Chandigarh	Virtual
3.	06-07 th July 2020	Paths of Innovation: Technological changes in 21 st century in pandemic	Aligarh College of Education	Virtual
4.	26 June-01 July 2020	Endurance through ICT during Pandemic: Prospects & Issues	Aligarh College of Education	Virtual
5.	6 th June 2020	Orientation to MOOCS via SWAYAM	Tamil Nadu Teachers' Education University	Virtual
6.	22 nd -28 th March 2018	Research Skills Development	Institute of Vocational Studies	IVS, GGSIPU
7.	12-14 th March 2018	ICT for Teacher Educators	DTT&NFE (IASE), Jamia Millia Islamia	DTT&NFE, JMI
8.	10 th Feb. 2016	ICT Integration for Teacher Education	IASE, Jamia Millia Islamia	DTT&NFE, JMI
9.	17 th – 18 th Oct. 2015	Learning to Learn Functional Arabic: Issues & Challenges	SOFL, IGNOU	IGNOU
10.	23-25 th March 2015	ICT for Teacher Educators	DTT&NFE (IASE) & CIT, Jamia Millia Islamia	CIT, JMI
11.	1 st -10 th May 2014	From Synopsis to Thesis Writing	Linguistic Empowerment Cell, JNU	JNU, New Delhi
12.	22 nd March 2013	Common Issues & Disorders in Pre-schoolers	CECDR, JMI	CECDR, JMI
13.	20 Feb - 1 st March 2013	Research Methodology Courses in Social Sciences for PhD Students	ICSSR & JMI	JMI, New Delhi

Question Paper Setting and Evaluation

- ❖ Worked as a question paper setter and evaluator for Pedagogy of Hindi for B.Ed. semester-I, D.El.Ed. Semester I during the session 2024-25.
- ❖ Developed *Entrance Exam Question paper of Language* section for B.Ed. Programme, 2024-25 session for CDOL, JMI
- ❖ Developed *Question paper* and evaluated copies of Pedagogy of Hindi, *B.Ed. Nursery 2nd Year*.
- ❖ Developed and evaluated *Assignment paper* of B.Ed. 09, CDOL for Jan 2023 Batch.
- ❖ Worked as a question paper setter and evaluator for Pedagogy of Hindi for D.El.Ed. 2nd Year, B.Ed. Nursery 2nd Year, B.Ed. 1st Year, and D.El.Ed. 2nd Year in the session 2021-22.
- ❖ Worked as a paper setter for the paper Pedagogy of Hindi, B.Ed. First year Programme, Centre for Distance and Open Learning, JMI in the session 2020-21.
- ❖ Worked as Assignment paper setter for the paper Pedagogy of Hindi and ECCE for B.Ed. and DECCE Programme, JMI Centre for Distance Education for the session 2020-21.
- ❖ Worked as a paper setter for the paper Pedagogy of Hindi, B.Ed. Programme, Centre for Distance and Open Learning, JMI in the session 2019-20
- ❖ Worked as a paper setter for the paper Pedagogy of Hindi, B.Ed. Programme, Kashmir University for the session 2019-20.

Translation from English to Hindi

- ❖ Assisted in Translating from English to Hindi a ***Glossary of 200 terms in Special Education*** (As part of a project by Prof. Sara Begum under SCERT, Delhi).
- ❖ Translated many office letters, agendas and minutes of the meetings from English to Hindi in the session 2021-22 in DTT&NFE.
- ❖ Translated 3 chapters written by Prof. Mehnaz Ansari (1) and by Prof. Naheed Zahoor (2) in *School-based Activities Booklet* developed for Teaching Interns by Department of TT&NFE (IASE)
- ❖ Translated 10 scholarly papers of a conference for Azim Premji University, Bengaluru.
- ❖ Translated all *Question Papers of B.Ed. Programme, CDOL, JMI* from English to Hindi during 2020-21, 2021-22, 2022-23, 2023-24.
- ❖ Translated all Question Papers of the courses namely; CDOL B.A. Private in History, Economics, Political Science, Sociology from 2021-22, 2022-23, 2023-24.
- ❖ Revised the Pedagogy of Hindi Syllabus of B.Ed. Programme of Dept. of TT&NFE (IASE), Jamia Millia Islamia in 2021.
- ❖ Assisted in Translating TT&NFE, JMI, B.Ed. first year and B.Ed. second year annual examination *question papers from English to Hindi* during the session 2017-18.

Counselling sessions for B.Ed. students in CDOL, JMI

1	Aug-Sept. 2024	Pedagogy of Hindi, B.Ed (Jan. Batch)	CDOL, JMI	Online
2	March-May 2024	Pedagogy of Hindi, B.Ed (June Batch)	CDOL, JMI	Online
3	June 2023	Pedagogy of Hindi, B.Ed (Jan. Batch)	F/O, CDOL, JMI	Online
4	Sept-Oct. 2023	Pedagogy of Hindi, B.Ed	F/O, CDOL, JMI	Online
5	May 2021	Childhood & Growing Up	CDOL, JMI	Online
6	May 2021	Pedagogy of Hindi	CDOL, JMI	Online
7	February-March 2019-20	Pedagogy of Hindi	CDOL, JMI	TT&NFE, JMI
8	February-March 2017-18	Pedagogy of Hindi	CDOL, JMI	TT&NFE, JMI

Participation in Other Academic/Cultural Activities

- ❖ Stood first in 'हिंदी सुबोध परीक्षा' organized by Hindi Vikas Sansthan, Saharanpur, in the year 2003.
- ❖ Passed a *Certificate Course in Short Hand* from Aligarh Muslim University in 2009.
- ❖ Passed a *Certificate Course in Modern Arabic and Translation from Jamia Millia Islamia in 2016.*
- ❖ Passed an *Advanced Diploma Course in Modern Arabic and Translation from Jamia Millia Islamia in 2017.*
- ❖ Attended the *Orientation Programme for Volunteers*, organized by Disability Unit, AMU, held on 13/3/2011 in the Dept. of Education, Aligarh Muslim University, Aligarh.
- ❖ Won *Third Prize in Rangoli Competition* on the occasion of Annual Fest, Indira Gandhi Hall, AMU, Aligarh, held on 21st Feb, 2011.
- ❖ Won *First Prize in Fashion Show Competition* on the occasion of Annual Fest, Indira Gandhi Hall, AMU, Aligarh, held on 23rd Feb, 2011.
- ❖ Won *First Prize in Rangoli Competition* on the occasion of Basant Mela, Hall of Girls' Residence, JMI, New Delhi, held on 18th March, 2014.

Member of Educational Bodies

- ❖ Life Member, Global Educational Research Association
- ❖ Life Member, Jamia Global Alumni Network, Jamia Millia Islamia, New Delhi
- ❖ Life Member, AMU Alumni Connect Cell, AMUOBA, New Delhi.

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Place: New Delhi
Date: 08.01.2025

Dr Andleeb